

Annexure – I**ENGINEERING PROJECTS (INDIA) LTD
(A Govt. of India Enterprises)****Corporate Office – HR Division**

Empanelment Notification No. EPI/CO/HRM/EPN/001-July/2025

Details of advertisement

Unit : Corporate Office, New Delhi	Department : HR
Title of Retainer ship	Inquiry Officer
Pay	As per Govt. Guidelines
Engagement Type	Conducting Disciplinary Proceeding as assigned from time to time
Candidate's Prerequisites	
Essential Experience	Only Retired Judge/ Retired CMD/ MD of State or Central PSU/ Retired Govt. Servant/ Retire PSU Executive E-6 & Above Level

Eligibility conditions as per DOPT Guidelines :

- He/she should be in sound health- both Physically and mentally.
- He/she Should not be accused officer in any pending inquiry and should be of impeccable integrity.
- He/She should not have been penalized in a Disciplinary Proceeding case (no penalty in DP or prosecution in criminal case)

How to Apply :

- Please apply to **AGM(HR), Engineering Projects (India) Limited (A Govt. of India Enterprises), Core -3 Scope Complex Lodhi Road New Delhi -11003** with duly filled in prescribe Application Format mentioned in the website along with all self attested copies of testimonials/ Certificates in supports of Date of Birth, Educational Professional Qualification and experience only upto 1st July, 2025. Application may be sent by registered post to the above given address along with aforesaid documents and application form (duly filled in).
- The Applicant should submit his/her expected consolidated remuneration per case of the disciplinary Proceeding.
- The envelope containing the application and supporting documents should be subscribed with **"Empanelment Notification No. EPI/CO/HRM/EPN/001-July/2025"** and applied for empanelment of Inquiry Officer.
- Engineering Projects (India) Limited (A Govt. of India Enterprises) will not be responsible for any postal delay.
- Incomplete Applications/ Application without supporting document are liable to be rejected.
- The empanelment shall be valid for a period of three years from the date of their respective empanelment.

Last Date for receipt of application is **22.07.2025**

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Corporate Office- HR Division

APPLICATION FOR EMPANELMENT OF INQUIRY OFFICER

PHOTO

1. Name of the Applicant :

2. Father's Name/Husband's Name :

3. Date of Birth (DD/MM/YY) :

4. Date of Retirement :
(From Govt./PSU)

5. Age on the date of Submitting the Application :

6. Address for Correspondence :

7. Mobile/Contact No. :

8. Email-ID :

9. Name of the Organisation last served :
(Central Govt./ State Govt. / Central PSU/ State PSU)

10. Post held at the time of Retirement :
(Post & Level held in case of PSU/ Post held in case of Govt.)

11. Educational/Professional Qualifications :

12. Years of Experience as Inquiry Officer if any :

Sl. No.	Name of the Organisation served (Central Govt./State Govt./Central PSU/ State PSU)	Nature of Job Experience Performed	From	To	Experience as Inquiry Officer if any

13. Expected Consolidated Fees per case for conducting the Inquiry :

14. Whether found accused or any Inquiry/ Disciplinary action is pending :

15. Whether any physical/mental health issue :

16. Additional information if any may be furnished :

Date :

Place :

(Name and Signature of the Applicant)